



Financial Controller – Páirc an Chrocaigh

Cumann Lúthchleas Gael is Ireland's leading sporting and cultural organisation with membership approaching one million people and in excess of 500,000 playing participants at all levels. Inspired by its amateur status and supported by the voluntary efforts of all its members, the GAA devotes its entire resources to the development of Gaelic Games and Culture nationally and in local communities.

Home of the GAA, Croke Park Stadium is Ireland's foremost sporting and entertainment venue. Over 1,500,000 visitors are welcomed annually to national and international events and the Croke Park campus also features Croke Park Meetings & Events and GAA Museum & Tours.

Role/Purpose: To lead and manage the Stadium finance team to produce, deliver and communicate timely, accurate and reliable financial information to the Stadium Board of Directors. Be a senior member of the Stadium Management Team with respect to Páirc an Chrocaigh CTR and its associated companies.

Reports/Accountable to: Reporting to the Finance Director and will also have a reporting relationship to the Stadium & Commercial Director.

Principal Accountabilities:

- Managing the finance function and performing the role of Financial Controller for Páirc an Chrocaigh CTR and its associated companies;
- Co-ordination and compilation of the annual Budget process with department managers including assisting strategic analysis of targets for the following year;
- Ownership of the monthly management accounts process including examination of the key performance indicators with detailed variance analysis;
- Preparation of the annual statutory financial statements combined with liaising with the external audit team and internal committees to ensure proper sign off, of the year end processes;
- Presentation of the annual results at GAA Congress to the Finance Workshop;
- Meeting with commercial partners to continually enhance financial returns and level of service;
- Ensuring that stadium rental calculations & assignment of costs for external bodies reflects terms & conditions in rental agreements;
- Meeting with corporate clients and preparation of financial aspects for price and contract negotiations;
- Complying with tax return deadlines & ensuring Company secretarial filings are made as required;
- Working with department managers to review capital expenditure needs & reviewing financial aspects of proposals submitted including return on investment;
- Quantitative & qualitative analysis of supplier tenders and certifying that procurement policies are adhered to;
- Cash flow projections for short, medium and long-term projects;

- Ensuring internal controls conform to best practice;
- Ongoing review of internal information systems, specifically information derived from the in-house “Meetings & Events” and “EPOS” systems;
- Continually striving for synergies and integrations with non-financial systems;
- Managing the reconciliation of all food & beverage sales in the stadium for major events as well as conferences, particularly focusing on spends per head & explanations of any variances against budget;
- Responsibility for all financial aspects to the Museum company, producing and presenting the monthly accounts to the board of directors for review while ensuring the appropriate levels of governance and controls are in place;
- Major event day role including being responsible for the stadium cash office, its supervision, control and related financial reporting for match and event days, to include confirmation of attendances, controlling movement of all cash in the stadium as well as reconciliation of floats and payment of casual staff;
- Financial presentations to the Board of directors as and when required;
- Responsible for Treasury management, to ensure the need for liquidity is balanced with receiving the best rate of return while ensuring funds are secure;
- Ensuring that the credit control procedures are effective while not limiting sales;
- Participating in other GAA & Stadium related committees as & when required;
- The Job Holder will also undertake any other such projects or responsibilities as deemed appropriate by the Manager.

Essential Criteria

- Qualified accountant (ACA, ACCA or CMA) or third level degree in business or a related field;
- Senior management experience;
- Previous experience of managing the finance function within a company/organization;
- A proven track record of leadership, decision making and strategic planning;
- Strong analytical, reporting and decision-making skills and experience;
- Extensive experience of managing people and resources with a demonstrable ability to clearly present goals and direction;
- Excellent communication (verbal and written) and presentation skills;
- Demonstrably strong ability to build and maintain effective working relationships with both internal and external stakeholders;
- Exceptional interpersonal skills with a demonstrably strong ability to work effectively as part of a team;
- Ability to effectively manage multiple projects and priorities;
- Proven problem-solving skills with a demonstrable ability to act on own initiative;
- Demonstrable ability to deliver results in high pressure situations and cope with strict deadlines;
- Excellent administrative and IT skills.

Desirable Criteria

- Extensive knowledge and understanding of the GAA and Croke Park and their respective structures and activities;
- Experience in the Meetings and Events and Hospitality industry.

Candidates interested in the above role can apply by submitting an up to date cover letter and Curriculum Vitae to <https://jobs.ie/ApplyForJob.aspx?Id=1719652> by 3pm on Monday, 9th July 2018.

The GAA is an equal opportunities employer.