**Appendix 1 – Sample Critical Incident Response Plan Template:**

**Club Name:**

**Lead liaison person: Alternative Lead Person:**

**Name: \_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Contact No: \_\_\_\_\_\_\_\_\_ Contact No: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Support team:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact No:

**Social Media/Media Liaison: Name/Phone**

**Other roles may be identified on a case-by-case basis. Some examples below:**

Family liaison person (someone known to family):

Garda / PSNI Liaison:

HSE / PHA / Support Agency Liaison:

**Key point:**

**Keep the family and those directly impacted informed and at the centre of all decisions**

**Appendix 1 – Sample Critical Incident Response Plan Template Continued**

**Useful GAA Contacts (Sample GAA Contacts):**

|  |  |  |
| --- | --- | --- |
| **Contact** | **Contact Name** | **Contact Details** |
| County Health & Wellbeing Chair |  |  |
| County Chairperson |  |  |
| County PRO |  |  |
| Community & Health Department Croke Park |  | 01- 8658600  Email: community.health@gaa.ie |

**Where to find support (Sample Supports):**

**Republic of Ireland:**

Accident & Emergency \_\_\_\_\_\_\_\_\_\_

Gardai/PSNI \_\_\_\_\_\_\_\_

Out of Hours Doctor \_\_\_\_\_\_\_\_\_\_

Samaritans: 116 123

[**www.yourmentalhealth.ie**](http://www.yourmentalhealth.ie)

[**https://www.hse.ie/eng/services/list/4/mental-health-services/nosp/resourceofficers/**](https://www.hse.ie/eng/services/list/4/mental-health-services/nosp/resourceofficers/)

**Northern Ireland:**

Accident & Emergency \_\_\_\_\_\_\_\_\_\_

Gardai/PSNI \_\_\_\_\_\_\_\_

Out of Hours Doctor \_\_\_\_\_\_\_\_\_\_

Samaritans: 116 123

Lifeline: 0808 808 8000

[**https://www.mindingyourhead.info/**](https://www.mindingyourhead.info/)

During a critical incident it is important to source help and support as quickly as possible for yourself or for anyone the club might be concerned about. If you are seriously concerned about someone, please contact 999, or advise someone seeking support to contact their GP.

**Appendix 1 – Sample Critical Incident Response Plan Template Continued**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of Issue** |  | **Date of Review** |  |
| **Person Responsible for Review** | | Named Person/People | |

**Important Action Points**

**•**Review the plan and its content at least twice a year or after an incident

•Keep the plan up-to-date regarding personnel

•Keep the contact list on your phone in case it becomes necessary to activate the plan

•Send a copy of the plan to stakeholders after each major amendment.